

# 華語研習生手冊



Language Center  
CHAoyang UNIVERSITY OF TECHNOLOGY

朝陽科技大學語言中心

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## Welcome Remarks from the Director

Warm welcome!

This Student Handbook is to provide you a clear, informative and user-friendly guide to the University. Every effort is made to ensure that the information is accurate and up to date at the time of publishing.

At Language Centre (LC), we endeavor to provide quality education with excellent Chinese Programs. We aim to serve you in a great care of your learning and living to meet your expectations and to fulfill the educational objectives of the Centre.

We are very delighted to have you here. Should you have any inquiries, please call or stop by the office. We will be more than happy to be at your service any time. Looking forward to welcoming you and working with you.

Kindest regards,

A handwritten signature in black ink, appearing to read 'Wan-Ching Chen', with a long horizontal stroke extending to the right.

Wan-Ching Chen, Ph.D.  
Director, Language Centre  
Chaoyang University of Technology, Taiwan  
Tel: (O) 04-23323000, ext.7521  
Email: wcchen@cyut.edu.tw

## Distinguishing Features

### Teaching

- Providing small size of class among 5-8 students.
- Highly-qualified Chinese teachers.
- Focusing on students' oral communication skills.
- Culture classes and field trips are arranged.
- Multimedia is incorporated into courses.
- Both Mandarin Phonetic Symbols and Hanyu pinyin are taught in class. Simplified Chinese is also acceptable in class.
- Typing and hand-writing Chinese are both taught in class.

### Learning Guidance

- One on one Chinese tutor is offered.
- Assistance from Chinese learning partners and TA are provided.
- Life counselors are designated.
- Excellence administration services are provided.
- Multiple-language retrieve system is built in computers.
- Chinese self-learning area is set in the Language Center.
- Chinese tutor service of Chinese teachers in the Language Center.



## Chinese Course Information

The Language Center offers three types of courses for Chinese learners, season course, short-term course, and summer camp.

Season courses: The course outline can be found on the website of the Language Center, and is subject to change based on students' Chinese abilities. Each season will last for 12 weeks; students should take required courses at least 15 hours every week. The fee and important dates for season courses are shown below:

Season	Application Deadline	Registration Day	Session Dates
Fall	July 15	September 5	September-November
Winter	October 15	December 5	December-February
Spring	Jan 15	March 5	March-May
Summer	April 15	June 5	June-August

Students will be placed in four different levels, beginner, basic, intermediate and advanced, based on their Chinese ability at the beginning of the course. The focus will be on developing students' listening, speaking, reading and writing skills. Multimedia will be incorporated into courses for better teaching and learning performance.

Short-term: The courses are designed for Chinese learners in different ages and also for their specific purposes. Customized classes are designed based on students' needs. Each term will last 36 hours, depending on students' study plans.

Individual course: Each course will be 24 hours, and the schedule can be arranged depend on student's need.

Summer camp: Open for over-sea students in college or high school, and students in partner universities of Chaoyang University of Technology. Both Chinese classes and cultural activities are designed, and each camp will last for two to four weeks.





## Application

### Application Materials

Applicants are required to mail an application form and related documents before the deadline.

- ☑ Application form
- ☑ Health Certificate with HIV Test Result (within the past 6 months).
- ☑ A copy of passport photo page. Your passport must be valid for at least 6 months.
- ☑ 2 recent passport photos. You may submit your passport photo upon arrival.
- ☑ A copy of the highest level diploma
- ☑ An original bank statement. *Dated within the last 3 months showing at least US\$ 2,500 from the applicant's or his/her sponsor's account. The bank statement must be written in English on official bank letterhead, contain an account number, the amount of money available in U.S. or foreign currency and MUST be signed and dated by a bank official no more than three months prior to the date you are applying on. The sponsor(s) name(s) must also be mentioned on the Bank Statement. A valid proof of the relationship between the applicant and sponsor should be provided. Ex. birth certificate.*



## Visa

Students who hold ordinary passports or other legal travel documents and who intend to study Chinese in Taiwan should apply for an extendable Taiwan Visitor Visa. To apply for a Visitor Visa, the following documents are required.

- ☑ The Admission Approval Letter (offered by Language Center)
- ☑ Original AND photocopy of passport (valid for 6 months with blank pages).
- ☑ Completed and signed application form
- ☑ Two passport-size photos in color within 6 months
- ☑ Plan for studying Chinese (original & photocopy)
- ☑ Proof of financial support (original & photocopy)
- ☑ Other requested documents for certain individual cases.

### ※Notice:

- ✧ Please visit the nearest Republic of China embassy, consulate or representative office before leaving your country.
- ✧ Address and Telephone Number in Taiwan can be the same as those of Language Center, TEL: 886-4-23323000, FAX: 886-4-23321791
- ✧ Particulars of Reference in Taiwan can be Patricia Su, Director of Language Center, Chaoyang University of Technology, 168, Jifeng E. Rd., Wufeng District, Taichung, 41349 Taiwan, R.O.C.
- ✧ Please ensure your visa is an extendable Visitor Visa of 60 or 90 days.
- ✧ Please include a note on your visa application that you will be a student in Language Center.
- ✧ Applicants with non-extendable visas need to leave the country and apply for the proper extendable visa before pursuing language studies. Changing the visa status in Taiwan is not possible.
- ✧ Holders of Visitor Visas are not allowed to assume employment; violators will be deported.
- ✧ An attendance record is required for Visitor Visa extension; it takes around 2-4 weeks for Language Center to prepare. Please note the deadline for application by yourself.

## Useful Information

In order to help you adjust your study in Taiwan, the Language Center collects some useful information for your reference.

### **Food**

The nearest restaurants and vendors can be found inside of the campus, Jifeng E. Rd(吉峰東路), and two shopping district are in Dali and Wu-Feng. Their locations can be found in the appendix page.

There are three in-campus restaurants: First, Second and Third, a convenience store (7-11) can also be found at the first floor in Dormitory I.

	Location	Service Items	Opening Hours
First	First floor of Dormitory I	Rice, noodles, vegetables, stewed food, snacks, desserts, soft drinks, light meals, Chinese and Western style breakfasts, etc.	Weekdays: 6:30 AM to 8:20 PM.
Second	First floor of Dormitory I		Weekends: 11:00 AM to 8:00 PM
Third	Basement of Management Building (T2)		(restaurants might also close during national holidays).
7-11	First floor of Dormitory I	Bill payments (phone bill, insurance, water and electricity and Credit card bills) , pre-paid phone cards, door-to-door courier service, soft drinks, lunch/dinner boxes, daily necessities, instant coffee... etc.	Weekdays: 7:00 am to 11:00 pm (open during national holidays). Weekends: 7:00 am to 11:00 am

To ensure the public hygiene, the Meals and Catering Committee of Chaoyang University of Technology is established. Random inspections will be conducted to meal plates, trays, bowls, and most importantly, the food. Restaurant surveys will be conducted among students and meetings will be held amongst the Committee, caterers and school representatives twice a semester for communication and follow-ups.

#### ※Notice:

- ✧ In Taiwan, the main meals are rice and noodles. However, Western, Thai, Indian, Japanese, Korean, and Malaysian dishes can also be found easily.
- ✧ The average cost for a meal (lunch or dinner) ranges from NT\$50 to NT\$100 and breakfast is cheaper.
- ✧ It is not necessary to “tip” in restaurants. Generally, bills are to be paid after meal, while some stalls or small-scale restaurants are to be paid before the



meal.

- ✧ Food and/or soft drinks purchased from street stalls are generally cheap, though hygiene is to be considered.
- ✧ The nearest McDonald's is located down to the end of Chung-Cheng Road in Wu-Feng. There are also KFC and McDonald's in Da-Li City.
- ✧ The restaurants and shops at school do not offer fruits. Please visit the evening markets, fruit vendors, and supermarkets nearby.
- ✧ Do not drink tap water. The school water fountain is inspected regularly and it is safe.
- ✧ Simple cooking facilities are available on the first floor of Dormitory I and on the basement of Dormitory II.

### **Weather**

Taiwan is Subtropical and therefore, it is unlikely to have snow except in mountain areas. In winter, the average temperature in Taichung is around 18°C and an overcoat may be necessary. The raining season comes in May and June, and the typhoon season is from July to October. Thus, an umbrella and a raincoat will be necessary.

Taichung, the third largest city situated in Central Taiwan has a pleasant climate, simple and diligent customs, prosperous, and cultural events.

### **Clothing**

Clothes are available at street shops, night markets, and on websites. While department stores in downtown Taichung offer clothes with better quality and of course the price would be higher.

Casual and comfortable clothes are recommended for classes and daily life; however, slippers are not allowed in class.

### **Apartment**

Information of recommended apartment and landlord near the campus will be provided by the Language Center with the admission letter.

Students who intend to live in the dormitory would also be accepted. The fee for each season ranges from NT\$6,400 to 22,500, depend on the size of the suit, and is subject to change.

### **Transportation**

#### **Taiwan Taoyuan International Airport →CYUT**

Taiwan Taoyuan International airport is located in Taoyuan city. It is about 150km north to Taichung city and about 50km south to Taipei city. To reach the campus from

Taoyuan International Airport, the easier way is to take Taiwan High Speed Rail (THSR)

- Step1: Take UBUS from the airport to THSR Taoyuan Station, this takes about 20 minutes and the fee is NT\$30.
- Step2: Take THSR from Taoyuan to Taichung, this takes about 40 minutes and the fee is NT \$590.
- Step3: Take a taxi from Taichung THSR station to CYUT, this takes about 30 minutes and the fee is about NT\$500. You can show the message below to the taxi driver.

您好：  
我是朝陽科技大學的學生，請載我到學校，地址是：  
臺中市霧峰區吉峰東路 168 號  
謝謝您

※Notice:

Airport pick-up service is offered by the Language Center before the registration day in each term. Please fill out the application form (available at

[http://www.flc.cyut.edu.tw/FLC\\_web/Lang/index.aspx](http://www.flc.cyut.edu.tw/FLC_web/Lang/index.aspx)) and fax or email to Ms.

Denise Sun at Language Center before the announced day.

E-mail: [slsun@cyut.edu.tw](mailto:slsun@cyut.edu.tw)

Fax: 886-4-2333-1791

### **Urban Taichung→CYUT**

There are several options from urban Taichung to the campus. You can take a bus, taxi, or ride a scooter (with Taiwan Driver's License)

#### **Taichung Public Bus**

A Route 131、132 city bus comes directly from Taichung railway station to CYUT. The fare for one-way is NT\$34 or 26. While 133、158 city bus comes directly from Taichung high speed railway station to CYUT. The fare for one-way is NT\$43 or 63. Please find the schedule and bus rates can be found on the website of Transportation Bureau (<http://www.traffic.taichung.gov.tw>) or simply download APP “Bus Tracker Taichung” on Google Play Store.

#### **Taxi**

Taxis are also available at bus/train/THSR stations and it takes about 20 to 30 minutes to get to CYUT from these places. The contact number is available at the front desk of Administration Building.

#### **Scooters**

Six in-door and out-door parking lots for scooters which offer 5,777 spaces are available on campus. The “Car and Motorcycle Management Regulations” is in force not only maintaining the order of traffic but also keeping the campus nice and clean.

## Medical Services

On campus medical center is located on the first floor of the Administration Building which provides basic medical consultation and treatment. A school doctor will be in service on Wednesday from 1 pm to 2:30 pm.

There are two hospitals, Jen-Ai General Hospital and Cheng-Ching Hospital nearby and respectively located in Da-Li and Wu-Feng:

**Jen-Ai General Hospital:** 41265 台中市大里區東榮路 483 號 No.483, Dongrong Rd., Dali Dist., Taichung City 41265

**Cheng-Ching Hospital:** 41344 台中市霧峰區中正路 1129 號 No.1129, Zhongzheng Rd., Wu-Feng Dist., Taichung City 41344

## Embassies, Consulates, Trade& Tourism Offices

\*For further information, please visit the [website](#) of Ministry of Foreign Affairs

Office	Address	Contact Number
American Institute In Taiwan, Taipei Office 美國在台協會台北辦事處	No.7, Ln. 134, Sec. 3, Xinyi Rd., Da'an Dist., Taipei City 10659 10659 臺北市大安區信義路三段 134 巷 7 號	(02)2162-2000
Apostolic Nunciature 教廷大使館	No.87, Aiguo E. Rd., Da'an Dist., Taipei City 10642 10642 臺北市大安區愛國東路 87 號	(02)2321-6847
Argentina Trade And Cultural Office 阿根廷商務文化辦事處	Suite 1512, 15F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 15 樓 1512 室(台北世界貿易中心國際貿易大樓)	(02)2757-6556
Australian Office 澳洲辦事處	27-28F., No.9-11, Songgao Rd., Xinyi Dist., Taipei City 11073(President International Tower) 11073 臺北市信義區松高路 9-11 號 27-28 樓 (統一國際大樓)	(02)8725-4100
Austrian Commercial Office 奧地利商務代表辦事處	Suite 608, 6F., No.205, Dunhua N. Rd., Songshan Dist., Taipei City 10595 10595 臺北市松山區敦化北路 205 號 6 樓 608 室	(02)2715-5220
Austrian Tourism Office 奧地利觀光處	10F. No.167, Dunhua N. Rd., Songshan Dist., Taipei City 10549(Hung Kuo Building) 10549 臺北市松山區敦化北路 167 號 10 樓(宏國大樓)	(02)2712-8598
Belgian Office, Taipei 比利時台北辦事處	Suite 601, No.131, Sec. 3, Minsheng E. Rd., Songshan Dist., Taipei City 10596 10596 臺北市松山區民生東路三段 131 號 601 室	(02)2715-1215
Bolivian Commercial And Financial Representation 玻利維亞駐華商務暨金融代表處	Suite 13, 7F.-7B, No.5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11011(Taipei World Trade Center Exhibition Hall) 11011 臺北市信義區信義路五段 5 號 7 樓 7E-13 室(臺北世界貿易中心暨展覽大樓)	(02)2723-8721
British Trade And Cultural Office 英國貿易文化辦事處	26F., No.9-11, Songgao Rd., Xinyi Dist., Taipei City 11073 11073 臺北市信義區松高路 9-11 號 26 樓 (統一國際大樓)	(02)8758-2088
Brunei Darussalam Trade And Tourism Office 汶萊-台灣貿易旅遊代表處	6F. No.80, Sec. 1, Jianguo N. Rd., Zhongshan Dist., Taipei City 10491 10491 臺北市中山區建國北路一段 80 號 6 樓	(02)25063767
Canadian Trade Office In Taipei 加拿大駐台北貿易辦事處	6F., No.1, Songzhi Rd., Xinyi Dist., Taipei City 11047 11047 臺北市信義區松智路 1 號 6 樓	(02)8723-3000

Office	Address	Contact Number
Chilean Trade Office 智利商務辦事處	Suite 06, 7F.-7B, No.5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11011 11011 臺北市大安區信義路五段 5 號 7 樓 7B-06 室	(02)2723-0329
Commercial Office of Brazil To Taipei 巴西商務辦事處	2F, No. 45, Dexing West Road, Shilin Dist., Taipei 11158 11158 臺北市士林區德行西路 45 號 2 樓	(02)2835-7388
Commercial Office of The Sultanate of Oman-Taiwan 阿曼王國駐華商務辦事處	Suite 13, 7F.-7B, No.5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11011(Taipei World Trade Center Exhibition Hall) 11011 臺北市信義區信義路五段 5 號 7 樓 7G-05 室(臺北世界貿易中心暨展覽大樓)	(02)2722-0684
Czech Economic And Cultural Office 捷克經濟文化辦事處	Suite B, 7F., No.200, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11071 11071 臺北市信義區基隆路一段 200 號 7 樓 B 室	(02)2722-5100
Embassy of Belize 貝里斯大使館	11F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11156 11156 臺北市士林區天母西路 62 巷 9 號 11 樓	(02)2876-0894
Embassy of Burkina Faso 布吉納法索大使館	6F., No.9-1, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 6 樓	(02)2873-3096
Embassy of Democratic Republic of Sao Tome And Principe 聖多美普林西比民主共和國大使館	10F., No.9-1, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 10 樓	(02)2876-6824
Embassy of Kiribati 吉里巴斯共和國大使館	Suite 1207-A, 12F, No. 333, Sec. 1, Keelung Rd., Taipei 11012 11012 臺北市基隆路 1 段 333 號 12 樓 1207-A 室	(02)2757-6158
Embassy of Saint Christopher And Nevis 聖克里斯多福及尼維斯大使館	5F, No. 9-1, Lane 62, Tianmu W. Rd., Taipei 11157 11157 臺北市天母西路 62 巷 9-1 號 5 樓	(02)2873-3252
Embassy of Solomon Islands 索羅門群島大使館	3F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11156 11156 臺北市士林區天母西路 62 巷 9 號 7 樓	(02)2873-1168
Embassy of The Dominican Republic 多明尼加共和國大使館	6F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11156 11156 臺北市士林區天母西路 62 巷 9 號 6 樓	(02)2875-1357
Embassy of The Kingdom of Swaziland 史瓦濟蘭王國大使館	10F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11156 11156 臺北市士林區天母西路 62 巷 9 號 10 樓	(02) 2872-5934
Embassy of The Republic of El Salvador 薩爾瓦多共和國大使館	2F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11156 11156 臺北市士林區天母西路 62 巷 9 號 2 樓	(02)2876-3606
Embassy of The Republic of Guatemala 瓜地馬拉共和國大使館	3F., No.9-1, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 3 樓	(02)2875-6952
Embassy of The Republic of Haiti 海地共和國大使館	8F., No.9-1, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 8 樓	(02)2876-6718
Embassy of The Republic of Honduras 宏都拉斯共和國大使館	9F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9 號 9 樓	(02)2875-5507
EMBASSY OF THE REPUBLIC OF NAURU 諾魯共和國大使館	11F, No. 9-1, Lane 62, Tianmu W. Rd., Shilin Dist Taipei 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 11 樓	(02)2876-1950
Embassy of The Republic of Nicaragua 尼加拉瓜共和國大使館	3F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9 號 3 樓	(02)2874-9034

Office	Address	Contact Number
Embassy of The Republic of Palau 帛琉共和國大使館	5F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11156 11156 臺北市士林區天母西路 62 巷 9 號 5 樓	(02)2876-5415
Embassy of The Republic of Panama 巴拿馬共和國大使館	6F. No.111, Songjiang Rd., Zhongshan Dist., Taipei City 10486 10486 臺北市松江路 111 號 6 樓	(02)2509-9189
Embassy of The Republic of Paraguay 巴拉圭共和國大使館	7F., No.9-1, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 7 樓	(02)2873-6310
Embassy of The Republic of The Marshall Islands 馬紹爾群島共和國大使館	4F., No.9-1, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9-1 號 4 樓	(02)2873-4884
EMBASSY OF TUVALU 吐瓦魯大使館	Suite 1207-B, 12F, No. 333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei 11012 11012 臺北市信義區基隆路 1 段 333 號 12 樓 1207-B 室	(02)2757-6198
European Economic And Trade Office 歐洲經貿辦事處	Suite 1603, 16F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 16 樓 1603 室(台北世界貿易中心國際貿易大樓)	(02) 2757-7211
Fiji Trade And Tourism Representative Office In R.O.C. 斐濟駐華貿易暨觀光代表處	Suite 3212, 32F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 32 樓 3212 室(台北世界貿易中心國際貿易大樓)	(02)2757-9596
Finland Trade Center 芬蘭商務辦事處	Suite 1511, 15F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 15 樓 1511 室(台北世界貿易中心國際貿易大樓)	(02)2722-0764
French Office In Taipei 法國在台協會	Suite 1003, 10F., No.205, Dunhua N. Rd., Songshan Dist., Taipei City 10595 10595 臺北市松山區敦化北路 205 號 10 樓 1003 室	(02)3518-5151
German Institute Taipei 德國在台協會	4F. No.2, Sec. 3, Minsheng E. Rd., Zhongshan Dist., Taipei City 10480 10480 臺北市民生東路三段 2 號 4 樓	(02)2501-6188
German Trade Office, Taipei 德國經濟辦事處	33F, No.5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11011(Taipei World Trade Center Exhibition Hall) 11011 臺北市信義區信義路五段 5 號 33 樓(臺北世界貿易中心暨展覽大樓)	(02) 8722-2800
Hungarian Trade Office 匈牙利貿易辦事處	3F. No.97, Jingye 1st Rd., Zhongshan Dist., Taipei City 10462 10462 臺北市中山區敬業一路 97 號 3 樓	(02)8501-1200
India-Taipei Association 印度-台北協會	Suite 2010, 20F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 20 樓 2010 室(台北世界貿易中心國際貿易大樓)	(02)2757-6112
Indonesian Economic And Trade Office To Taipei 駐台北印尼經濟貿易代表處	6F., No.550, Ruiguang Rd., Neihu Dist., Taipei City 11492 11492 臺北市內湖區瑞光路 550 號 6 樓	(02)8752-6170
Interchange Association (Japan), Taipei Office 日本交流協會台北事務所	No.28, Qingcheng St., Songshan Dist., Taipei City 10547(Tung Tai BLD) 10547 臺北市慶城街 28 號 (通泰商業大樓)	(02)2713-8000

Office	Address	Contact Number
Israel Economic And Cultural Office In Taipei 駐台北以色列經濟文化辦事處	Suite 2408, 24F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 24 樓 2408 室(台北世界貿易中心國際貿易大樓)	(02)2757-9692
Italian Economic, Trade And Cultural Promotion Office 義大利經濟貿易文化推廣辦事處	Suite 1807, 18F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 18 樓 1807 室(台北世界貿易中心國際貿易大樓)	(02) 2757-6260
Korean Mission In Taipei 駐台北韓國代表部	Suite 1506, 15F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 15 樓 1506 室(台北世界貿易中心國際貿易大樓)	(02)2758-8320~5
Liaison Office of The Republic of South Africa 南非聯絡辦事處	Suite 1301, 13F., No.205, Dunhua N. Rd., Songshan Dist., Taipei City 10595 10595 臺北市松山區敦化北路 205 號 13 樓 1301 室	(02)8175-8588
LUXEMBOURG TRADE AND INVESTMENT OFFICE, TAIPEI 盧森堡台北辦事處	No. 5, Alley 8, Lane 201, Qiye Rd., Beitou Dist., Taipei 11242 11242 臺北市北投區奇岩路 201 巷 8 弄 5 號	(02)2891-6647
Malaysian Friendship And Trade Centre, Taipei 馬來西亞友誼及貿易中心	8F. No.102, Dunhua N. Rd., Songshan Dist., Taipei City 10595 10595 臺北市松山區敦化北路 102 號 8 樓	(02)2713-2626
Manila Economic And Cultural Office 馬尼拉經濟文化辦事處	11F, No.176, Changchun Rd., Zhongshan Dist., Taipei 10485 10485 臺北市中山區長春路 176 號 11 樓	(02) 2508-1719
Manila Economic And Cultural Office In Taichung 馬尼拉經濟文化辦事處台中分處	Suite 2A, 4F, No. 239, Minquan Rd., West Dist., Taichung 40341 40341 臺中市西區民權路 239 號 4 樓 2A 室	(04) 2302-9080
Mexican Trade Services 墨西哥商務辦事處	Suite 2905, 29F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 29 樓 2905 室(台北世界貿易中心國際貿易大樓)	(02)2757-6526
Mexican Trade Services Documentation 墨西哥商務辦事處簽證文件暨文化處	Suite 1501, 1502, 1514, 15F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 15 樓 1501, 1502, 1504 室(台北世界貿易中心國際貿易大樓)	(02) 2757-6566
Netherlands Trade And Investment Office 荷蘭貿易暨投資辦事處	13F-2, No. 1, Songgao Rd., Xinyi Dist., Taipei 11073 11073 臺北市信義區松高路 1 號 13 樓之 2	(02) 8758-7200
New Zealand Commerce And Industry Office 紐西蘭商工辦事處	9F, No.1 , Songzhi Rd., Xinyi Dist., Taipei 11047 11047 臺北市信義區松智路 1 號 9 樓	(02) 2720-5228
Nigeria Trade Office In Taiwan, R.O.C. 奈及利亞駐華商務辦事處	Suite 7D06, 7F, No.5, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11011(Taipei World Trade Center Exhibition Hall) 11011 臺北市信義區信義路五段 5 號 7 樓 7D-06 室(臺北世界貿易中心暨展覽大樓)	(02)2720-2669



Office	Address	Contact Number
Representative Office In Taipei For The Moscow-Taipei Coordination Commission On Economic And Cultural Cooperation 莫斯科台北經濟文化協調委員 會駐台北代表處	9F., No.2, Sec. 5, Xinyi Rd., Xinyi Dist., Taipei City 11049 11049 臺北市信義區信義路五段 2 號 9 樓	(02)8780-3011
Saudi Arabian Trade Office 沙烏地阿拉伯商務辦事處	4F., No.9, Ln. 62, Tianmu W. Rd., Shilin Dist., Taipei City 11157 11157 臺北市士林區天母西路 62 巷 9 號 4 樓	(02)2876-1444
Singapore Trade Office In Taipei 新加坡駐台北商務辦事處	9F., No.85, Sec. 4, Ren'ai Rd., Da'an Dist., Taipei City 10688 10688 臺北市大安區仁愛路 4 段 85 號 9 樓	(02)2772-1940
Slovak Economic And Cultural Office, Taipei 斯洛伐克經濟文化辦事處	Suite 1203, 12F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 12 樓 1203 室(台北世 界貿易中心國際貿易大樓)	(02)8780-3231
Spanish Chamber of Commerce 西班牙商務辦事處	Suite B1, 10F., No.49, Sec. 3, Minsheng E. Rd., Zhongshan Dist., Taipei City 10478 10478 臺北市中山區民生東路三段 49 號 10 樓 B1 室	(02)2518-4905
Thailand Trade And Economic Office 泰國貿易經濟辦事處	12F. No.168, Songjiang Rd., Zhongshan Dist., Taipei City 10459 10459 臺北市中山區松江路 168 號 12 樓	(02)2581-1979
The Institute For Trade And Investment of Ireland 愛爾蘭投資貿易促進會	7F.-12, No.41, Nanjing W. Rd., Datong Dist., Taipei City 10352 10352 臺北市大同區南京西路 41 號 7 樓之 12	(02)2552-6101
The Jordanian Commercial Office 約旦商務辦事處	1F., No.110, Sec. 2, Zhongcheng Rd., Shilin Dist., Taipei City 11148 11148 臺北市士林區忠誠路二段 110 號 1 樓	(02)2871-7712
THE SWEDISH TRADE & INVEST COUNCIL 瑞典貿易 暨投資委員會台北辦事處	Suite 1101, 11F, No. 333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei 11012 11012 臺北市信義區基隆路 1 段 333 號 11 樓 1101 室	(02)2757-6573
Trade Commission of Denmark, Taipei 丹麥商務辦事處	Suite 1207, 12F., No.205, Dunhua N. Rd., Songshan Dist., Taipei City 10595 10595 臺北市松山區敦化北路 205 號 12 樓 1207 室	(02)2718-2101
Trade Office of Swiss Industries 瑞士商務辦事處	Suite 3101, 31F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 31 樓 3101 室(台北世 界貿易中心國際貿易大樓)	(02)2720-1001
Turkish Trade Office In Taipei 駐台北土耳其貿易辦事處	Suite 1905, 19F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 19 樓 1905 室(台北世 界貿易中心國際貿易大樓)	(02)2757-6115
Ulaanbaatar Trade And Economic Office In Taipei 駐台北烏蘭巴托貿易經濟文化 代表處	Suite 1012, 11F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 11 樓 1112 室(台北世 界貿易中心國際貿易大樓)	(02)2722-9740
Vietnam Economic And Cultural Office In Taipei 駐台北越南經濟文化辦事處	3F. No.65, Songjiang Rd., Zhongshan Dist., Taipei City 10455 10455 臺北市中山區松江路 65 號 3 樓	(02)2516-6626

Office	Address	Contact Number
Warsaw Trade Office 華沙貿易辦事處	Suite 1601, 16F., No.333, Sec. 1, Keelung Rd., Xinyi Dist., Taipei City 11012(Taipei World Trade Center International Trade Building) 11012 臺北市信義區基隆路一段 333 號 16 樓 1601 室(台北世界貿易中心國際貿易大樓)	(02)7718-3300

## **Other Information**

### **Recreation**

- Purchasing daily necessities at “Simplemart”(美廉社) and “Pxmart”(全聯福利中心) on Minsheng Rd. is recommended since these stores provide a variety of necessities and food in lower price.(the location can be found in the appendix page)
- No-Smoking in public areas.
- It is possible to haggle over the price of clothes, shoes, home appliances and even food. While this is common in most stores and street stalls, not in convenience stores and department stores however.
- Please do not share toothbrush, shavers, chopsticks...etc. with others.
- A card with your name, emergency contact names and phone numbers, school phone number and address on it is recommended if you are leaving the campus alone.
- Movie tickets cost about NT\$200-250. There is no movie theater near school. Large-scale movie theaters in Taichung are normally located inside Department stores such as Mode Mall, Chung Yo, Shin Kong Mitsu Koshi and SOGO.
- Bowling alleys, billiard tables and swimming pools are all nearby.

Please refer to the Website of Tourism Bureau of R.O.C. (<http://www.taiwan.net.tw/>) or Tourism Bureau of Taichung City (<http://www.tourism.taichung.gov.tw/>) for further information.

### **Currency**

The currency in Taiwan is called the *New Taiwan Dollar* (NT\$). The face values of the bills are: NT\$1000, NT\$500 and NT\$100. Coins are used frequently and there are NT\$50, NT\$10, NT\$5 and NT\$1 circulating. There are also NT\$2000 and NT\$200 bills and NT\$20 coins but they are not used often.

### **Living Cost**

The average living cost for international students in Chaoyang are ranges approximately from NT\$5,000 to NT\$6,000 each month. Please note that the apartment/dormitory fee is not included.

## **Postal Service**

The postage for regular mail is NT\$5 and prompt delivery is NT\$12. International mail, packages and express service will be priced based on weight and destinations. Please visit the website of Taiwan Post for more information: [www.post.gov.tw/post/index.jsp](http://www.post.gov.tw/post/index.jsp). The CAVES BOOKS store located at the 1F of Science and Engineering Building provides simple postal services. Most convenience stores also provide courier and express mail services.

The nearest post offices are located at the Minsheng Rd and Zhongzheng Rd. intersection, please see the appendix page.

## **To open a bank account**

Foreigners may open an account at Post Offices or banks. With a valid Visa, a passport, and an initial deposit of NT\$1,000, please proceed to the Service Counter at 1st floor of Administration Building of CYUT during 1pm to 2:30pm, Tuesdays and Fridays for opening accounts.

## **Religions**

Religion in Taiwan is characterized by a diversity of religious beliefs and practices, due to its multicultural history, and religious freedom written in the constitution of the Republic of China. Today Buddhism and Taoism are the predominant religions in Taiwan, along with significant numbers of Protestants, Roman Catholics and Muslims.

## **Scholarship**

Students can apply for the following scholarships. For more details, please log on to:

\* Study in Taiwan 教育部國際及兩岸教育司 全國大專校院境外生生活資訊網

## **Languages**

Chinese Mandarin is the official language in Taiwan, though other dialects are also spoken. Most young adults can speak a little English.

## **Telecommunications**

Payphones in Taiwan can be divided into two types, coin and card. Coin type phones accept coins in denominations of NT\$1, NT\$5, and NT\$10. To make local calls, NT\$1 equals one minute of talking on the phone.

Phone cards are divided into magnetic strip cards and IC cards and can be used all over Taiwan. Magnetic strip cards is NT\$100 each, and IC cards are available in NT\$200 and NT\$300. The cards are sold at railway stations, bus stations, scenic spots, and convenience stores.

An area code is not necessary for local calls but is used for long distance calls. Instructions are on all payphones.

International calls can be made from private cell phones, public IDD phones, or hotel IDD phones. International calls are charged in units of six seconds.

**To make an international call**

**002+country code + area code + phone number**

Charges vary according to each telecommunication companies and different time periods.

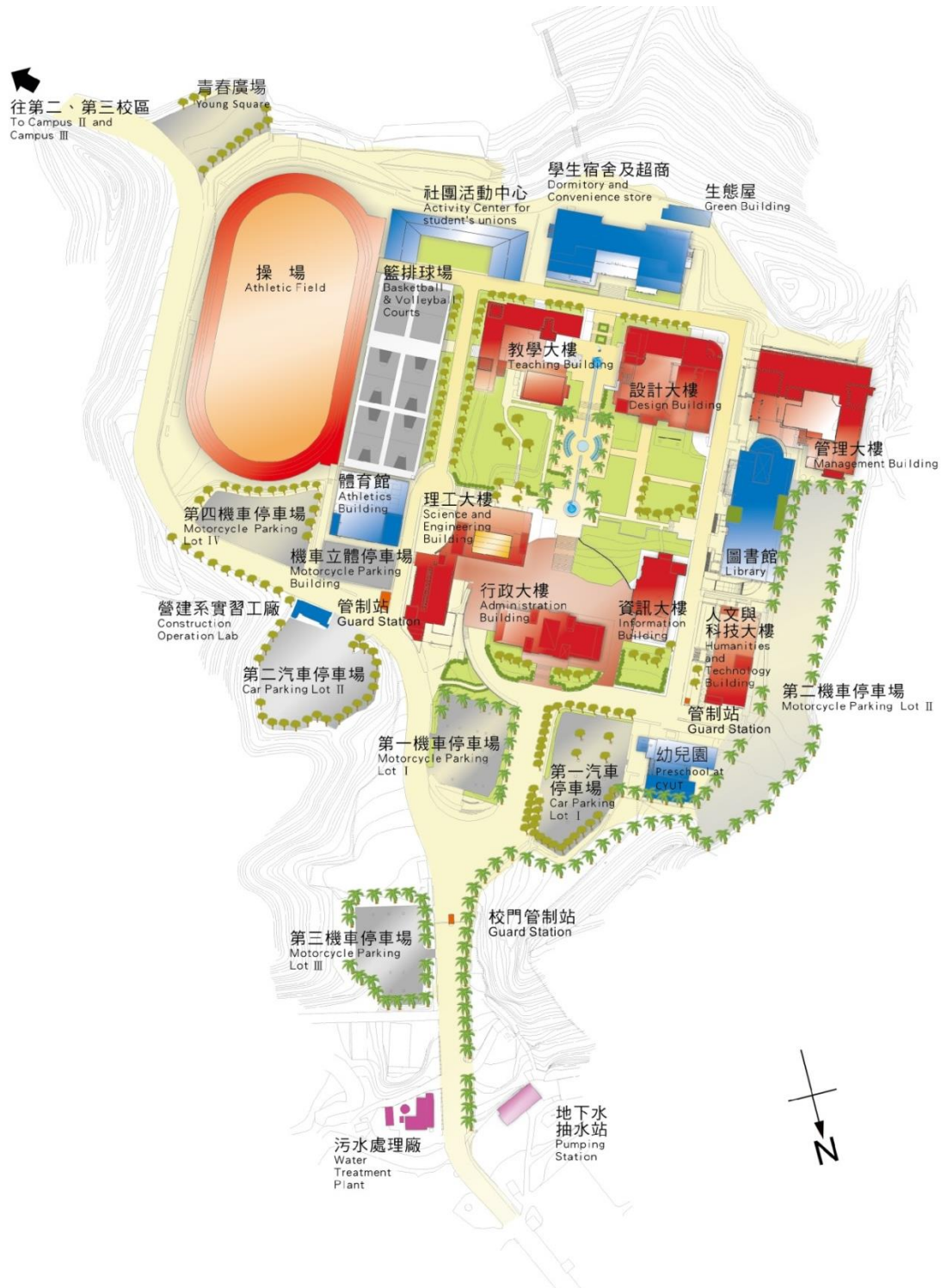
Please visit the following websites for more information:

- Chunghwa Telecom: [www.cht.com.tw](http://www.cht.com.tw)
- Taiwan Fixed Network: [tfm.net.tw](http://tfm.net.tw).



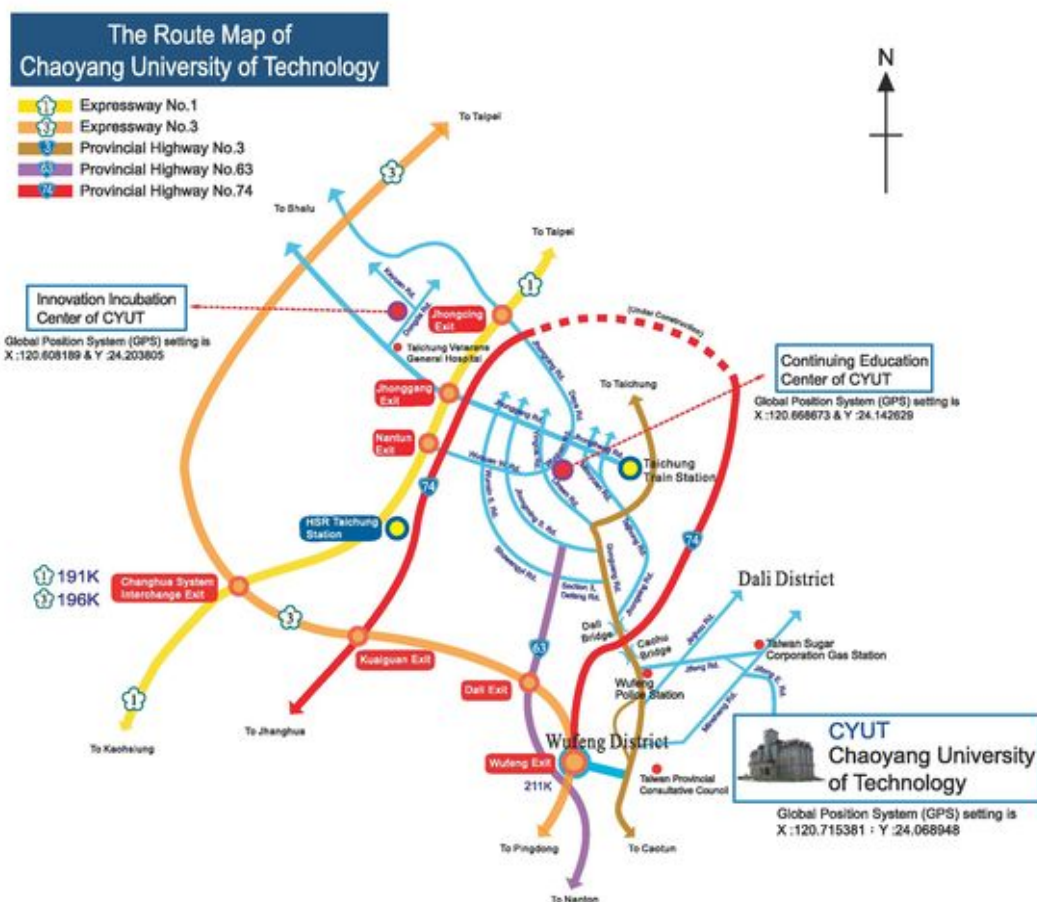
# Appendix

## Map of Campus





# Map of CYUT



## How to Get to CYUT

Global Position System (GPS) setting is X : 120.715381 & Y : 24.068948.

### By Bus:

- You can take bus from the Taiwan Taoyuan International Airport (TTIA) to the Taichung Train Station, and then transfer No.131 or No.132 of Taichung City Bus to the University.
- You can also take Taichung Bus No. 100, 107 and 108, or UBus No. 50, 53 or 151 to Wufeng Precinct, Taichung City Government Police Department (at the Gi-Feng Road intersection), and then transfer by Taichung Bus No. 132 to the university (about 2.5 kilometers).

- By Taxi: It takes about 20 minutes to the University from the Taichung Train Station.

### By Driving:

- Go down South from Northern Taiwan:  
By Expressway No.1 : Exit at 191K Changhua System Interchange and connect to Expressway No.3 south, then off the expressway at 211K Wufeng exit. Turn left to Wufeng downtown and follow the signs, it just takes about 8 minutes to the University.
- Go up North from Southern Taiwan:  
Off the expressway No.3 at Exit 211K / Wufeng Interchange. Turn left to Wufeng downtown and follow the signs, it just takes about 8 minutes to the University.

### By High Speed Rail

- You can take Taiwan High Speed Rail to Taichung Station, and then take Provincial Highway No.74 onto Expressway No.3 South Exit 211K / Wufeng Interchange, and then follow the signs to the University (Distance: 21 kilometers, Time: approx. 25 minutes).
- You also can take Taichung Bus No.133 or CHBus No.158 from the HSR Taichung station to the University.

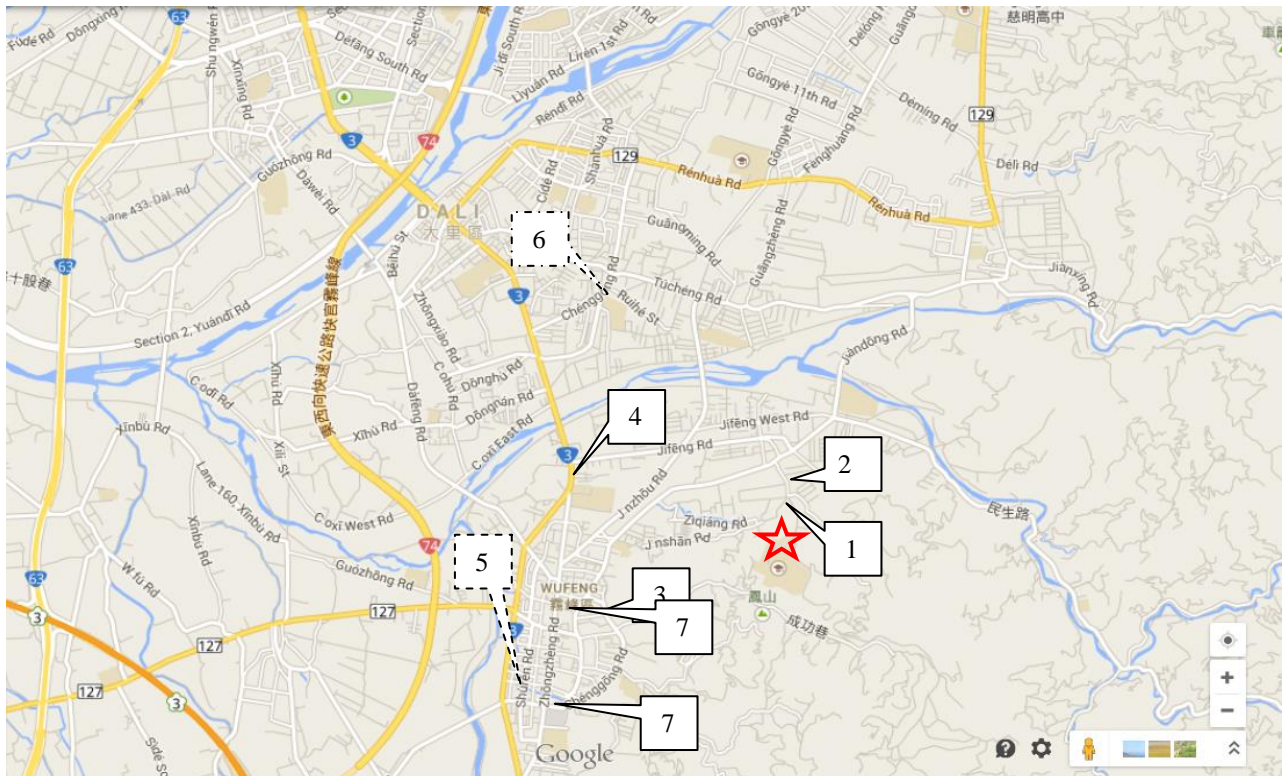
## Address

- Chaoyang University of Technology
- Continuing Education Center of CYUT
- Innovation Incubation Center of CYUT

168, Jifeng E.Rd., Wufeng District, Taichung, Taiwan, R.O.C.  
TEL:886-4-23323000  
4F., 2-3, Wuquan Rd, Taichung, Taiwan, R.O.C.  
TEL:886-4-22211088  
21, Keyuan Rd., Central Taiwan Science Park, Taichung, Taiwan, R.O.C.  
TEL:886-4-24653000



## Peripheral map



★ Chaoyang University of Technology

1. Convenience Store (7-11)
2. Simplemart (美廉社)
3. Pxmart (全聯福利中心)
4. Police Station (霧峰分局)
5. Shu-ren Road (樹仁商圈)
6. Tu-cheng Road (塗城商圈)
7. Post Office

## **Emergency Contact Number**

### Governmental Contact Number

Police Station 110

Fire Station 119

Weather Forecast Center 166

Chaoyang University of Technology (04)23323000

Language Center

#7537 Ms. Denise Sun 孫少倫小姐

#7525 Ms. Alice Ting 丁玉小姐

Campus Security Office #3042~3045/ (04)23320808

Health Service Section #5031~5035

## Note